

<b>ISOFlex Packaging Corp.</b>		 <b>ISOFlex</b> PACKAGING <small>OF THE SIGMA PLASTICS GROUP</small>	<b>Current Issue Date:</b>	<b>06/23/2014</b>
<i>Human Resources</i>			<b>Revision:</b>	<b>2</b>
<b>Document Category:</b>	<b>Job Description</b>		<b>Prior Issue/Rev. Date:</b>	09/05/2018
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<b>LAB TECH 2- NASHVILLE</b>				

**Job Title:** Lab Tech 2

**Department:** Quality Assurance

**Reports To:** Quality Manager

**FLSA Status:** Non- Exempt

**Back Up:** Quality Manager

### **SUMMARY**

Performs test on the product to assure all visual and physicals are meeting customer requirements. Enforce company quality control program within the manufacturing group.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Carry out inspection criteria/testing and procedures
- Perform quality audits on the production floor (2x's minimum during shift)
- Provide training for production employees on testing equipment and procedures
- Maintain all retain samples according to specified procedure: ie: storage & disposal
- Maintain dyne solutions and bottles
- Maintain housekeeping with in the Lab area
- Adhere to Product Safety Program (SQF) and all Safety rules and requirements
- Other duties may be assigned

### **SUPERVISORY RESPONSIBILITIES**

N/A

### **EDUCATION and/or EXPERIENCE**

High school diploma or general education degree (GED).

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.  
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### **LANGUAGE SKILLS**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to complete reports and forms associated with the position: Ability to communicate effectively orally, and in writing

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**MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

**REASONING ABILITY**

Ability to define problems, collect data, establish facts and draw valid conclusion. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations: Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand and use hands to finger, handle, or feel. The employee is frequently required to walk, sit, reach with hands and arms; balance; stoop, kneel and or crouch. Employee must occasionally lift 50 pounds. Specific vision abilities required by this job include close vision, distance and color vision.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually

*It is the responsibility of all employees, regardless of department or position to report to management, situations that may compromise product quality, food safety and regulatory compliance.*

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